



**OFFICE OF THE POLICE & CRIME
COMMISSIONER FOR THAMES VALLEY**

Report for Decision – PCC 2016

Title: Enterprise Resource Planning (ERP) System – Approval of Business Case and Award of Contract

Executive Summary:

The PCCs for Thames Valley, Surrey and Sussex have received a detailed business case and financial appraisal for the introduction of a new Enterprise Resource Planning (ERP) System. Following a procurement process, a preferred supplier for the delivery of the new system has been identified.

Recommendation:

The PCCs are asked to approve the business case and award of contract to the preferred supplier, subject to the mandatory 10 day 'standstill' period.

Police and Crime Commissioner

I hereby approve the recommendation above.

Signature

A handwritten signature in blue ink, appearing to be 'A. H. H. H.', written over a horizontal line.

Date: 24 March 2016

PART 1 – NON-CONFIDENTIAL

1 Introduction and background

- 1.1 The PCCs for Thames Valley, Surrey and Sussex have received a detailed business case and financial appraisal for the introduction of a new Enterprise Resource Planning (ERP) System. Following a procurement process, a preferred supplier for the delivery of the new system has been identified.

2 Issues for consideration

- 2.1 Considerable briefing by the ERP team has been undertaken with the PCCs during the procurement process.

3 Financial comments

- 3.1 As per the detailed business case and financial appraisal.

4 Legal comments

- 4.1 The ERP team has sought appropriate legal advice during the procurement process.

5 Equality comments

- 5.1 None arising.

6 Background papers

- 6.1 Detailed business case

Public access to information

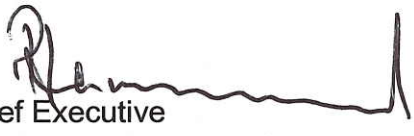

Information in this form is subject to the Freedom of Information Act 2000 (FOIA) and other legislation. Part 1 of this form will be made available on the website within 1 working day of approval. Any facts and advice that should not be automatically available on request should not be included in Part 1 but instead on a separate Part 2 form. Deferment of publication is only applicable where release before that date would compromise the implementation of the decision being approved.

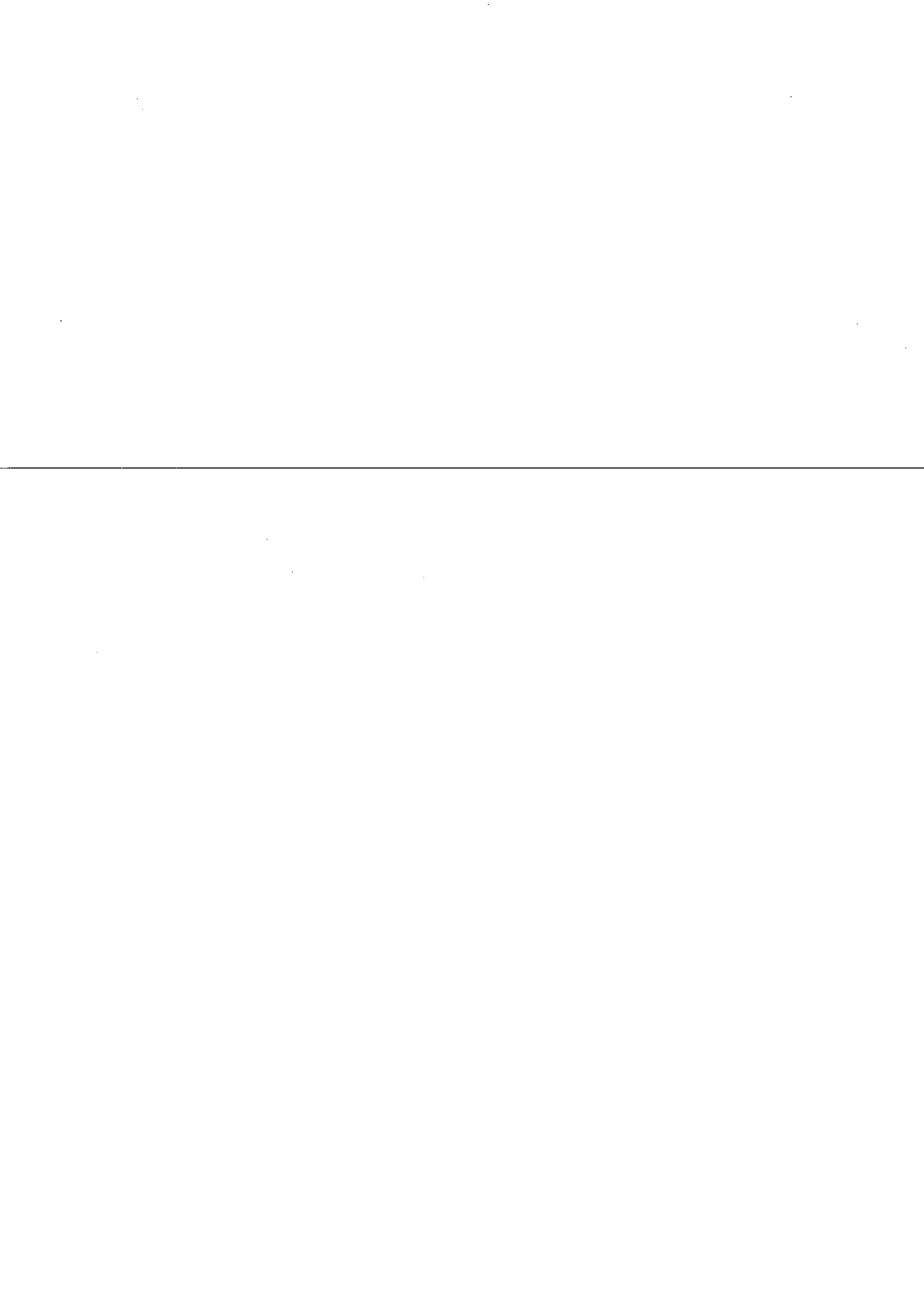
Is the publication of this form to be deferred? Yes. 10 day alcatel period

Is there a Part 2 form? No

Name & Role	Officer
Head of Unit The tender process has been subject to detailed scrutiny by the ERP team	Linda Waters
Legal Advice The ERP team has sought appropriate legal advice during the procurement process.	Paul Hammond
Financial Advice As per the detailed business case and financial appraisal	Ian Thompson
Equalities and Diversity None	Paul Hammond

STATUTORY CHIEF OFFICERS' APPROVAL

<p>We have been consulted about the proposal and confirm that financial and legal advice have been taken into account in the preparation of this report.</p>	
<p>We are satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.</p>	
 Chief Executive	Date: 24 March 2016
 Chief Finance Officer	Date: 24 March 2016



Police and Crime Commissioner for Surrey – Decision Making Record

Report Title: Enterprise Resource Planning (ERP) System –
Approval of Business Case and Award of Contract
Decision number: 131/2016
Author and Job Role: Alison Bolton, Chief Executive
Protective Marking: OFFICIAL

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Recommendation

The PCCs are asked to approve the business case and award of contract to the preferred supplier, subject to the mandatory 10 day 'standstill' period.

Police and Crime Commissioner Approval

I approve the recommendation(s):



Signature:

Date: 24/03/2016

All decisions must be added to the decision register.

Areas of consideration

Consultation

Considerable briefing by the ERP team has been undertaken with the PCCs during the procurement process.

Financial implications

As per the detailed business case and financial appraisal.

Legal

The ERP team has sought appropriate legal advice during the procurement process.

Risks

As detailed in the business case.

Equality and diversity

None arising..

Risks to human rights

None arising.