



**OFFICE OF THE POLICE & CRIME  
COMMISSIONER FOR THAMES VALLEY**

**REQUEST FOR DECISION – PCC 2017 / 015**

**Title: Vehicle Hire Contract**

The recommendation is to commence participation under the Crown Commercial Services (CCS) Vehicle Hire Services Framework to benefit from the preferential rates which have been secured by utilising the direct award option with Enterprise Rent-A-Car. This is the preferred option of the stakeholder, and ensures there is no operational impact to the Chiltern Transport Consortium operation who manage the embedded vehicle hire desk.

The direct award criteria issued by CCS has been fulfilled, and the strengthened professional relationship with Enterprise Rent-A-Car will allow TVP to be more strategic in developing this category further and benefitting from efficiency improvements.

Full details are provided in Annex 1.

**Recommendation:**

The Police and Crime Commissioner is invited to agree the award of the contract for Vehicle Hire to Enterprise Rent-A-Car Ltd by way of exercising the option for a direct award as provided under the Crown Commercial Services (CCS) Vehicle Hire Services Framework RM1062.

The period of contract is from 1 July 2017 to 30 June 2019 (24 months as stated in the PLD) and is based on an estimated total value of £3,000,000 over two years based on previous year's usage.

Enterprise Rent-A-Car Ltd fulfil the CCS criteria for direct Award as follows:

- Price
- Technical Merit, Coverage, Network Capacity
- Helpdesk, Account Management
- Quality, Delivery Time, Sales Service
- Environmental Characteristics

Enterprise Rent-A-Car Ltd is the incumbent supplier to TVP and performs well across the business. The Stakeholder's preference was to achieve competitive prices with the minimum disruption to the business.

This arrangement covers TVP which heads up the Chiltern Consortium comprising of:

- Thames Valley Police
- Hertfordshire Police
- Bedfordshire
- Civil Nuclear Constabulary
- Cambridgeshire (currently in the process of joining)

Current requirements include short term hire, long term hire and covert vehicles.

There is also an opportunity to review pool car costs and grey fleet (mileage claims paid by the Force) and work will be undertaken as part of the new arrangement with Enterprise Rent-A-Car to evaluate their "Car Club" option to see if any further financial and environmental improvements can be delivered.

**Police and Crime Commissioner**

I hereby approve the recommendation above.

**Signature**



**Date** 27.7.17

## **PART 1 – NON-CONFIDENTIAL**

### **1 Introduction and Background**

- 1.1 The objective of this project is to deliver an efficient and cost effective Vehicle Hire Contract in order to support the day to day vehicle requirements for TVP and The Chiltern Transport Consortium.
- 1.2 The recommendation is to commence participation under the CCS Vehicle Hire Services Framework RM1062 to benefit from the preferential rates which have been secured by utilising the direct award option with Enterprise Rent-A-Car. This is the preferred option of the stakeholder, and ensures there is no operational impact to the CTC operation who manage the embedded vehicle hire desk.
- 1.3 The direct award criteria issued by CCS has been fulfilled, and the strengthened professional relationship with Enterprise Rent-A-Car will allow TVP to be more strategic in developing this category further and benefitting from efficiency improvements.
- 1.4 The contract will be for a period of two years commencing 1 July 2017 to 30 June 2019.
- 1.5 TVP had previously awarded the Vehicle Hire contract under the ESPO framework 271 for the period of 2 years plus one year extension. The 24 month term expired at the end of November 2016. Since then TVP has been operating under the existing terms and prices of the ESPO framework arrangement 271 to date.
- 1.6 Full details are provided in Annex 1

### **2 Issues for Consideration**

- 2.1 Upon investigation of the options available, it was felt that the CCS framework arrangement offered the most suitable procurement vehicle, and Procurement Services commenced negotiations for the contract renewal with the incumbent supplier Enterprise Rent-A-Car which is an option under the CCS arrangement.

### **3 Financial Comments**

- 3.1 Baseline spend is £1.5 million per annum.
- 3.2 Cashable savings are estimated to be £54,833 across the CTC forces, with an estimated minimal annual saving for TVP of £30,000.

### **4 Legal Comments**

- 4.1 This is a legally compliant procurement under CCS Framework.

### **5 Equality Comments**

- 5.1 No specific comments

## 6 Background Papers

6.1 Not applicable.

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<b>Is the publication of this form to be deferred? No</b>  <b>If yes, for what reason?</b> <b>Until what date?</b>
<b>Is there a Part 2 form? Yes</b>

<b>ORIGINATING OFFICER DECLARATION (as appropriate):</b>		
	<b>Officer</b>	<b>Date reviewed</b>
<b>Head of Procurement</b>	<b>Richard Fowles</b>	<b>28/6/17</b>
<b>Legal Advice</b>		
<b>Financial Advice</b>	<b>Linda Waters</b>	<b>20/7/17</b>

### OFFICER'S APPROVAL

We have been consulted about the proposal and confirm that financial and legal advice have been taken into account in the preparation of this report.	
We are satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.	
<i>1. Thompson</i> CFO & Deputy Chief Executive	Date <i>24/7/17</i>
<i>[Signature]</i> Principal Accountant (Deputy CFO)	Date <i>25/7/17</i>